

July 21, 2020

The Grant County Commission met at 8AM by telephonic conference with the public. Commissioners Buttke, Stengel, Street and Tostenson were present at the meeting site. Commissioner Mach was absent. Vice-Chairman Tostenson called the meeting to order. Motion by Stengel and seconded by Buttke to approve the minutes of July 7 and 14, 2020 meetings. Vice-Chairman Tostenson called for a roll call vote. Buttke aye, Street aye, Stengel aye and Tostenson aye. Motion carried 4-0. Minutes filed. Motion by Street and seconded by Buttke to approve the agenda as presented with the addition to the Consent Agenda for the plat entitled Lots 1, 2 and 3 of White Tail Ridge Addition. Vice-Chairman Tostenson called for a roll call vote. Buttke aye, Street aye, Stengel aye and Tostenson aye. Motion carried 4-0.

Members of the public present were Jim DeVaal, David Kruger, Kenny Wiese, Rodney and Rebecca Thaden and children. Kathy Tyler joined by teleconference.

The Chairman called for public comment. No member of the public addressed the Commission.

Auditor's Account with the Treasurer for the month of June was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of June, 2020

Cash on Hand	\$1,806.90
Checks in Treasurer's possession	
less than 3 days	\$31,700.67
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$33,507.57
RECONCILED CHECKING	
First Bank & Trust	\$22,310.65
Interest	\$0.00
Credit Card Transactions/TIF Fee	\$2,526.66
First Bank & Trust (Svgs)	\$6,728,017.00
CERTIFICATES OF DEPOSIT	
First Bank & Trust	\$0.00

First Bank & Trust (TIF)	\$0.00
TOTAL CASH ASSETS	\$6,786,361.88
GENERAL LEDGER CASH BALANCES:	
General	\$3,277,158.29
General restricted cash	\$1,500,000.00
Cash Accounts for Offices General Fund	\$605.00
Sp. Revenue	\$1,243,997.49
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$336.69
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$0.00
Special assessment Land Rent	\$0.00
Trust & Agency (schools 27,929.12, twps 1,591.05, city/town 7,375.91)	\$764,264.41
TOTAL GENERAL LEDGER CASH	\$6,786,361.88

Dated this 10th day of July, 2020
Karen M. Layher
County Auditor

The Register of Deeds fees for the month of June were \$12,186.50, the Clerk of Courts fees for the month of June were \$7,068.93 and the Sheriff Fees for the month of June were \$6,081.41 with \$1,839.41 receipted into the General Fund.

Drainage: Vice-Chairman Tostenson adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. The Drainage Administrator presented the following permit request.

Drainage Permit DR 2020-10 by David Kruger, for the Elmer Kruger Life Estate owner & Kathryn Hammond, trustee in the SW1/4 Ex RTY & Ex Lt3 Gilbert Hess Sub in NE1/4SW1/4 of Section 35, Township 121, Range 51 & 52 (Osceola Township). The request if granted would approve a project for three NRCS designed washcobs which are meant to slow the water flow by holding the water in a dam and letting it drain over a 24 hour period of time to reduce erosion. The Drainage Administrator stated other washcob projects have been done in the County and the permit is in order. The applicant explained the dams will hold the water from an area of three to five acres with the dam being three to four feet deep. Motion by Stengel and seconded by Street to approve Permit 2020-10 as presented. Vice-Chairman Tostenson called for a roll call vote. Buttke aye, Street aye, Stengel aye and Tostenson aye. Motion carried 4-0.

This concluded the business for the Drainage Board. Vice-Chairman Tostenson adjourned the Drainage Board and reconvened the Board of Commissioners.

CHN: Jennifer Meyer and Jessica Anderson provided the second quarter statistics report for the Nurses' Office. Due to COVID and only seeing a limited number of clients, the immunizations totals are down. The WIC program has had a better rate of participation done by phone interviews. The present schedule of limited in house appointments will be in place through September. Plans are being prepared for the POD to hold a flu vaccine clinic. Volunteers are needed for the POD team.

Highway: Supt Schultz presented two applications to apply for BIG grants for the Preliminary Engineering of two bridges. Bridge 26-056-020 is .4 miles west of intersection of 144th St and 455th Ave. This bridge is on the Roberts County line. The second bridge, 26-030-067 is .3 miles north of intersection of 452nd Ave and 149th St in Blooming Valley Twp. The Commission asked Supt Schultz if Roberts County would be cost sharing on the bridge located on the County line. It was the consensus of the Commission an agreement to cost share the bridge repair should be prepared by the States Attorney to be sent to the Roberts County Commission. Motion by Street and seconded by Stengel to approve applying for the two Preliminary Engineering BIG grants with adding the cost share agreement with Roberts County for 26-056-020. Vice-Chairman Tostenson called for a roll call vote. Buttke aye, Street aye, Stengel aye and Tostenson aye. Motion carried 4-0. Resolutions adopted.

2020-21

Bridge Improvement Grant Program Resolution Authorizing Submission of Applications

WHEREAS, Grant County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):

Structure No. 26-030-067 located 0.3 miles north of intersection of 452 Ave. and 149 St.

and WHEREAS, Grant County certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan*;

and WHEREAS, Grant County agrees to pay the **50% match** on the Bridge Improvement Grant funds;

and WHEREAS, Grant County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners: Yes : 4 No: 0

Dated at Milbank, SD this 21st day of July 2020.

ATTEST:

Karen M. Layher
County Auditor

William J. Tostenson
Vice-Chairman

2020-22
Bridge Improvement Grant Program
Resolution Authorizing Submission of Applications

WHEREAS, Grant County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):

Structure No. 26-056-020 located 0.4 miles west of intersection of 144 St. and 455 Ave.

and WHEREAS, Grant County certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan*;

and WHEREAS, Grant County agrees to pay the **50% match** on the Bridge Improvement Grant funds;

and WHEREAS, Grant County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners: Yes : 4 No: 0

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Karen M. Layher
County Auditor

William J. Tostenson
Vice-Chairman

Plans Ready: A letter of contract with Banner Engineering for structure 26-320-053 (located by Jim Devaal) for bid ready plans and bid letting was reviewed. The estimated cost of service is \$59,500. If selected, this bridge would be replaced in 2022 or 2023. Motion by Stengel and seconded by Buttke to approve signing the contract with Banner Engineering as presented. Vice-Chairman Tostenson called for a roll call vote. Buttke aye, Street aye, Stengel aye and Tostenson aye. Motion

carried 4-0. ROW: The Commission requested Supt Schultz to check the airport corner intersection as a concern had been brought forth of the crops obstructing the view for turning onto County Road 10 (AKA 149th St). The crops will be mowed that are in the ROW.

BIDS FOR FUEL				
DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
06/02	UPI			1.25
	Cenex			1.35
UPI was the low bidder for Diesel 2 at 1.25.				
06/10	UPI	1.81		1.40
	Cenex	1.62		1.36
Cenex was the low bidder for Ethanol at 1.62 and for Diesel 2 at 1.36.				
06/22	UPI	1.766		1.45
	Cenex	1.80		1.53
UPI was the low bidder for Ethanol at 1.766 and Diesel 2 at 1.45.				
06/22	UPI			1.45
	Cenex			1.53
UPI was the low bidder for Diesel 2 at 1.45.				

First District: Motion by Buttke and seconded by Street to adopt the following resolution. Vice-Chairman Tostenson called for a roll call vote. Buttke aye, Street aye, Stengel aye and Tostenson aye. Motion carried 4-0. Resolution adopted.

2020-23

RESOLUTION TO CONTINUE SUPPORT FOR THE
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS
DURING FISCAL YEAR 2021
(OCTOBER 1, 2020 – SEPTEMBER 30, 2021)

The Grant County Board of County Commissioners, having adopted and signed a Joint Cooperative Agreement on the 6th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for the Fiscal Year 2021 (October 1, 2020-September 30, 2021). To support the Joint Cooperative Agreement and the activities of the District staff, the Grant County Board of County Commissioners will provide \$16,341.33 to the First District Association of Local Governments during the aforementioned Fiscal Year 2021 period.

ADOPTION:

Adopted this 21st day of July, 2020
William J. Tostenson, Vice-Chairman
Grant County Commission

ATTEST:

Karen M. Layher
Grant County Auditor

P& Z: Executive Director of First District Todd Kays joined the meeting by teleconference. The Commission had requested to have a discussion on the two-acre minimum plat requirement in the County's Comprehensive Land Use Plan. Todd relayed information to the Commission on the requirements of minimum acreage for platting from other counties. The 2-acre minimum was established when the county's land use plan was developed. The Commission discussed if the acreage requirement should be revised or if areas of the county should be designated for small acreage development. Members of the public present commented the two-acre minimum should not change as it has not been an issue and the present requirement allows family members to build near the family farm. It was the consensus of the Commission to review the Comprehensive Land Plan before any action is taken. The Commission thanked those in attendance for their input.

2021 Provisional Budget: The Commission reviewed the proposed adjustments for the 2021 Provisional Budget which are on file in the Auditor's Office. Total expense for the General Fund is \$6,058,938 with \$2,041,557 being transferred to other funds. The Highway Fund has \$4,780,009 in expenses. Motion by Buttke and seconded by Street to approve the provisional budget for publication and the following resolution for the public hearing on the 2021 budget. Vice-Chairman Tostenson called for a roll call vote. Buttke aye, Street aye, Stengel aye and Tostenson aye. Motion carried 4-0. Resolution adopted.

2020-24

Resolution

**ADOPTION OF PROVISIONAL BUDGET FOR
GRANT COUNTY, SOUTH DAKOTA**

NOTICE IS HEREBY GIVEN: That the Board of County Commissioners of Grant County, will meet in the Courthouse at Milbank, South Dakota on Tuesday, September 1, 2020 at 9:00 AM for the purpose of considering the foregoing

Provisional Budget for the year 2021 and the various items, schedules, amounts and appropriations set forth therein and as many days thereafter as is deemed necessary until the final adoption of the budget on the 22nd day of September, 2020. At such time any interested person may appear either in person or by a representative, and will be given an opportunity for a full and complete discussion of all purposes, objectives, items, schedules, appropriations, estimates, amounts and matter set forth and contained in the Provisional Budget.

Karen M. Layher
Grant County Auditor
Milbank, South Dakota

Consent: Motion by Buttke and seconded by Stengel to approve the consent agenda for item 1 and 2 and moving item 3 to the August 4 meeting. Vice-Chairman Tostenson called for a roll call vote. Buttke aye, Street aye, Stengel aye and Tostenson aye. Motion carried 4-0.

1. Approve plats:

2020-25

COUNTY COMMISSION RESOLUTION

It was moved by Commissioner Buttke, seconded by Commissioner Stengel, motion carried that the LOT 1 OF DERECK TRAPP SECOND ADDITION LOCATED IN THE W1/2SW1/4 OF SECTION 20, TOWNSHIP 121 NORTH, RANGE 47 WEST OF THE 5th P.M., GRANT COUNTY, SOUTH DAKOTA, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

William J. Tostenson, Vice-Chairman
Board of Commissioners
Grant County, South Dakota

2020-26

COUNTY COMMISSION RESOLUTION

It was moved by Commissioner Buttke, seconded by Commissioner Stengel, motion carried that the LOTS 1, 2 AND 3 OF WHITE TAIL RIDGE ADDITION IN THE E1/2SW1/4 AND SE1/4 OF SECTION 17, TOWNSHIP 119 NORTH, RANGE 49 WEST OF THE 5th P.M., GRANT COUNTY, SOUTH DAKOTA, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

William J. Tostenson, Vice-Chairman
Board of Commissioners
Grant County, South Dakota

2. Declare surplus food cooling table, asset 2314 from 4-H inventory

Claims: Motion by Stengel and seconded by Street to approve the claims as presented. Vice-Chairman Tostenson called for a roll call vote. Buttke aye, Street aye, Stengel aye and Tostenson aye. Motion carried 4-0. A-OX WELDING, supplies 16.49; AL'S BODY SHOP, repairs 200.00; ALLIED 100, minor equip 2,915.24; BANNER ASSOC, prof service 6,858.00; BEACON CENTER, 2nd qtr allocation 279.00; BERENS, supplies 219.80; BITUMINOUS PAVING, hwy projects 171,104.44; BORNS GROUP, mailing expense 1,561.32; BRENDA HOLTQUIST, prof service 84.00; CENTURYLINK, phone 593.95; CHS, diesel fuel 3,059.70; COLEPAPERS, supplies 249.56; CONSOLIDATED READY MIX, hwy projects 1,259.40; CORRIE QUALE, supplies 768.45; CRAIG DEBOER, car wash 42.84; DEAN SCHAEFER, prof services 30.00; DR BRYAN JOHNSON, prof service 562.00; ELECTION SYSTEMS & SOFTWARE, prof service 466.20; FEDERAL LICENSING, ref material 119.00; FIRST DISTRICT, prof service 10,344.23; FISHER SAND & GRAVEL, hwy projects 870.11; G & R CONTROLS, maint 2,180.62; FOOD-N-FUEL, prisoner meals 309.75; GRANT CO EC & DEV BOARD, allocation 8,750.00; GRANT COUNTY REVIEW, periodicals 38.00; GUARDIAN FLEET SAFETY, auto equip 7,992.09; HARTMAN'S, supplies 348.02; HUMAN SERVICE AGENCY, allocation 7,797.44; INGRAM, books 616.84; INSIGHT, supplies 89.76; ISTATE TRUCK CENTER, parts 283.78; LEWIS, supplies 310.25; MICROMARKETING, dvd 62.17; MILBANK AREA CHAMBER, supplies 300.00; MILBANK AREA HOSPITAL, blabs 428.00; MILBANK COMMUNICATIONS, repair & maint 385.00; NEWMAN SIGNS, supplies 141.40; NOVAK SANITARY, shredding service 69.68; OFFICE PEEPS, supplies 185.08; OTTER TAIL POWER, electricity 2,675.24; PB ELECTRONICS, repair 90.00; PHOENIX SUPPLY, supplies 100.00; PROLINE MARKETING, parts 103.64; QUICK PRO LUBE, oil chg 193.72; R.D. OFFUTT, repair & maint 360.83; RC TECHNOLOGIES, 911 transport & tower rent 95.96; RELX, online charges 725.00; RIVER STREET PETROLEUM, diesel fuel 2,577.00; SD ATTORNEY GENERAL, 24/7 part fees 196.00; SD DEPT OF HEALTH, blabs 285.00; SD DEPT TRANSPORTATION, hwy projects 11,485.82; ST WILLIAMS, prisoner laundry 58.50; STAR TRIBUNE, subsc 177.84; TRAPP PLUMBING, prof service 1,225.07; UNZEN MOTORS, repairs 144.45; VALLEY OFFICE, supplies 1,226.52; VALLEY QUEEN CHEESE FACTORY, supplies 115.29; VERIZON WIRELESS, hotspot 38.52; VISA, gas, supplies, minor equip 3,275.85; WHETSTONE HOME CENTER, supplies 128.52; WHETSTONE VALLEY ELECTRIC, electricity 652.98; WITTROCK & SONS, garbage service 70.00; XEROX, copier rent 851.87. TOTAL: \$258,745.23.

MONTHLY FEES: SDACO, ROD modernization fee 414.00; SD DEPT OF REVENUE, monthly fees 216,614.33; SD DEPT OF REVENUE, sales & use tax 121.38. TOTAL: \$217,149.71.

Payroll for the following departments and offices for the July 14, 2020 payroll are as follows: COMMISSIONERS 2,708.40; AUDITOR 8,904.57; ELECTION 139.01; TREASURER 5,253.26; STATES ATTORNEY 6,002.75; CUSTODIANS 2,952.98; DIR. OF EQUALIZATION 3,722.00; REG. OF DEEDS 4,164.56; VET. SERV. OFFICER 942.19; SHERIFF 12,635.90; COMMUNICATION CTR 6,965.25; PUBLIC HEALTH NURSE 684.20; ICAP 354.00; VISITING NEIGHBOR 1,334.35; LIBRARY 6,330.51; 4-H 3,463.50; WEED CONTROL 2,638.65; P&Z 1,249.68; Drainage 62.73; ROAD & BRIDGE 30,748.51; EMERGENCY MANAGEMENT 1,842.40. TOTAL: \$103,099.40.

Payroll Claims: FIRST BANK & TRUST, Fed WH 8,696.14; FIRST BANK & TRUST, FICA WH & Match 12,574.46; FIRST BANK & TRUST, Medicare WH & Match 2,940.82; AAA COLLECTIONS, deduction 33.42; AMERICAN FAMILY LIFE, AFLAC ins. 1,390.29; WELLMARK-BLUE CROSS OF SD, Employee health ins. 686.72; OFFICE OF CHILD SUPPORT ENFORCEMENT, child support 210.00; SDRS SUPPLEMENTAL, deduction 1,195.83; SDRS, retire 11,523.23. TOTAL: \$39,250.91.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be August 4 and 18 and September 1 and 22, 2020 at 8 AM. Motion by Stengel and seconded by Street to adjourn the meeting. Vice-Chairman Tostenson called for a roll call vote. Buttke aye, Street aye, Stengel aye and Tostenson aye. Motion carried 4-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

William J. Tostenson, Vice-Chairman, Grant County Comm.